

MATTHEW A. SCHWEIZER

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EXECUTIVE SUMMARY

COMMITMENT | LEADERSHIP | INTEGRITY

Very knowledgeable in the fields of real estate finance, real property law, title abstracting, title insurance and regulatory compliance. Dedicated to maintaining a reputation built on quality, service, and uncompromising ethics.

PROFESSIONAL EXPERIENCE

SCHWEIZER & ASSOCIATES, PLLC/OWNER (MARCH 2019-PRESENT)

Representing clients throughout the State of North Carolina in matters related to real property, eminent domain, and real estate finance.

ACHIEVEMENTS:

- Conducting searches of real property throughout the state; identifying and resolving title issues; preparing and reviewing opinions of title, conducting residential and commercial real estate closings.
- Preparation and review of real estate financing documents; reviewing purchase agreements and commercial lease agreements.
- Guest Lecturer for Real Property Finance at Campbell University School of Law and the University of North Carolina School of Law.

DAVIS SCHWEIZER PLLC/PARTNER (SEPTEMBER 2016-MARCH 2019)

Representing clients in a variety of legal matters throughout the state of North Carolina. Providing a superior level of legal services through new business development, referrals, and retention of client relationships.

ACHIEVEMENTS:

- Representing clients with respect to the development and implementation of procedures necessary to comply with changing state and federal regulations.
- Representing clients in matters pertaining to real estate, including but not limited to, eminent domain issues, foreclosure and title issues, real estate financing and document preparation, commercial and residential real estate searches, residential and commercial closings.
- Representing clients with respect to business and corporate matters including, but not limited to, contract negotiations, lease negotiations, loan purchase agreements, business formations and corporate documents.

SCHWEIZER LAW, PLLC/OWNER (JANUARY 2012- AUGUST 2016)

Representing clients in a variety of legal matters throughout the state of North Carolina. Providing a superior level of legal services through new business development, referrals, and retention of client relationships.

ACHIEVEMENTS:

- Developing and presenting training and education programs and seminars related to regulatory changes in the real estate industry.
- Serving as general counsel for a multi-state mortgage company and advising departments on necessary modifications to remain in compliance with state and federal regulatory changes.
- Conducting thousands of title searches for the North Carolina Department of Transportation on projects throughout the state.

CONTINUED ...

PROFESSIONAL EXPERIENCE – CONTINUED**FIRST HOME MORTGAGE CORPORATION/GENERAL COUNSEL (APRIL 2007- NOVEMBER 2011)**

Advised department heads on issues of regulatory compliance during the most significant changes in the mortgage and title industry in the last twenty years. Created and presented training seminars for loan officers and support staff regarding the implementation of new regulations. Managed daily operations for Pro Title, LLC, a multi-state title company and wholly owned subsidiary of First Home Mortgage Corporation.

ACHIEVEMENTS:

- Prepared, reviewed and negotiated vendor contracts, commercial leases, licensing agreements, and more than 200 million in line renewals.
- Developed strategies to maximized recoveries and minimized losses with respect to non-purchased loans. Identified potential problems and provided guidance to staff in restructuring to minimize losses.
- Served as President and managed Pro Title, LLC, an agent of Chicago Title Insurance and wholly owned subsidiary of First Home Mortgage Corporation. Responsibilities included title reviews, foreclosure reviews, litigation management, and hiring and training staff.

SCHWEIZER & ASSOCIATES, PLLC/MANAGING ATTORNEY (JUNE 2000- APRIL 2007)

Established and maintained a private law practice with a concentration in commercial and residential real estate.

ACHIEVEMENTS:

- Represented banks and financial institution in both residential and commercial lending transactions.
- Represented developers and builders in the acquisition and development of real property.
- Represented buyers and sellers in real estate transactions.
- Performed thousands of title searches and residential and commercial closings.
- Estalbished training programs and systems for paralegals and support staff.

AHRENS, NYREN AND SCHWEIZER, PLLC/PARTNER (JUNE 1998- JUNE 2000)

Development of a real estate practice for the firm while maintaining a domestic litigation practice. Developed new business; provided a superior level legal services, and promoted the service culture through coaching, guidance and staff motivation; achieved individual and firm goals through new business development, referrals, and retention of client relationships.

ACHIEVEMENTS:

- Developed and maintained client relationships with developers, builders and financial institutions.
- Created and implemented paralegal training programs and employee handbooks.
- Launched and maintained a thriving real estate practice in a very competitive area.

BRADY, SCHILAWSKI & INGRAM, PLLC/ ASSOCIATE ATTORNEY (MAY 1997- JUNE 1998)

Represented clients in domestic littigaton matters, general civil litigation matters and residential real estate transactions.. .

ACHIEVEMENTS:

- Developed new business and built a substantial domestic law litigation practice.
- Developed and maintained relationships with builders and real estate agents.

PROFESSIONAL ORGANIZATIONS AND LICENSING

North Carolina State Bar No. 24505
North Carolina Bar Association
Johnston County Bar Association
Wake County Bar Association
11th Judicial District
U.S. District Court – Western District of North Carolina

EDUCATION

JURIS DOCTOR - 1997
University of North Carolina – Chapel Hill, NC
MASTERS OF PUBLIC ADMINISTRATION, 1994
Appalachian State University – Boone, NC
BACHELOR OF SCIENCE – MAGNA CUM LAUDE, 1992
Appalachian State University – Boone, NC
